

Short Notice for appointment of Internal Auditor

BIHAR FOUNDATION
(A Registered Govt. Society of Govt. of Bihar)

Bihar Foundation, Patna intends to appoint internal Auditor for head office at Patna for Audit of Books of Accounts, Compliance of Books of Accounts including preparation of Balance Sheet for three years starting from the Financial Year: 2016-17.

Eligibility criteria for the appointment of Auditor:-

- (i) Minimum 3 (Three) years experience in the field of Audit, (Agency should produce Experience certificate of auditing)
- (ii) The agency should be empanelled with Comptroller and Auditor General (CAG) of India. (Agency should produce valid Empanelment Number).
- (iii) The lead member of the firm should be Chartered Accountant with at least 5 years of experience. (Self attested Bio data of the lead member should be produced)
- (iv) Office of the Firm should be in Patna. (Document supporting the same should be produced)

Interested Chartered Accounts Firm may send their application addressing to Chief Executive Officer, Bihar Foundation, 6th Floor, Indira Bhawan, R.C.S. Path, Patna – 1. (Ph: 0612-2547371) with the relevant documents as mentioned in the Eligibility criteria along with the bio data of lead member. Fee to be charged should also be quoted. Last date of the receipts of applications will be 21/08/2017.

Other Conditions

- 1) The C.E.O. of Bihar Foundation reserves the right to cancel the appointment at any stage without assigning any reason.
- 2) All documents should be signed by the authorized signatory with the seal of the firm.

Chief Executive Officer
Bihar Foundation