

# FRIENDSHIP CHARTER

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**1. This Friendship Charter aims at the establishment of relationship Between BIHAR FOUNDATION, Patna and \_\_\_\_\_ The above association will form Bihar Foundation \_\_\_\_\_ Chapter and the office of the chapter will be at \_\_\_\_\_**

**2.** This Friendship Charter is made in recognition of the common interests and concern of the organisation/group/etc. for the benefit of Bihar & Bihari People, residing anywhere in the world, particularly in their locality with a firm belief that the contact and friendship established through this Friendship Charter would facilitate in achieving the following objectives for the mutual benefit of Bihar and Bihari Diaspora.

1. To provide a forum for facilitating communication and interaction between Non-Resident Biharis (NRBs) and the Government of Bihar.
2. To facilitate the participation of Bihari diaspora and other Indians in the development of the state of Bihar.
3. To unite, form and catalyse Self Help Groups of NRBs in areas which have substantial Bihari migrant population.
4. To take steps for improving the vocational training and skill capacity of migrant Bihari labour.
5. To set up libraries, information centres and common service centres.
6. To provide inputs and suggestions to the Government of Bihar regarding policies and schemes.
7. To give link of each other at suitable places in their respective websites/Blogs etc.
8. To share photographs, brochures, report card, development report/stories etc.
9. To share information related to the common interests of each other.
10. To publish/telecast news/views/report of the events of the Foundation and its chapter.
11. To promote important icons/products/places/activities of Bihar/Biharis.
12. To take up any other objective of mutual interest.

### **3. GENERAL BODY**

Members of the chapter will form a General Body.

**4. EXECUTIVE COMMITTEE-** The General Body of the local chapter of Bihar Foundation shall elect an Executive Committee (E.C.) every year. The following persons will be the founder members of the Executive Committee of the chapter :-

<b>Executive Committee</b>	<b>Name, Profession, Address, Telephone No. &amp; e-mail</b>	<b>Address of Bihar</b>	<b>Signature</b>
Chairman	Name :- Profession :- Address :-  Telephone No. - e-mail :-		
Vice-Chairman	Name :- Profession :- Address :-  Telephone No. - e-mail :-		
Secretary	Name :- Profession :- Address :-  Telephone No. - e-mail :-		
Treasurer	Name :- Profession :- Address :-  Telephone No. - e-mail :-		
	Name :-		

Executive Member	Profession :- Address :-  Telephone No. - e-mail :-		
<b>Executive Committee</b>	<b>Name, Profession, Address, Telephone No. &amp; e-mail</b>	<b>Address of Bihar</b>	<b>Signature</b>
Executive Member	Name :- Profession :- Address :-  Telephone No. - e-mail :-		
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Executive Member	Name :- Profession :- Address :-  Telephone No. – e-mail :-		
	Name :- Profession :-		

Executive Member	Address :-  Telephone No. – e-mail :-		
Executive Member	Name :- Profession :- Address :-  Telephone No. – e-mail :-		

### **5. Special Invittee**

There can be some 'Special Invittee' to the Chapter. The number. of such members will not exceed ten. Such members can be invited to the meeting of the Executive Committee.

### **6. Patrons**

- Ex-Officio – All the Members of Parliament/Legislative Assembly/Legislative Council and all IAS/IPS/Central Service Gr.-'A' officers will be ex-officio patron.
- Nominated – Chapters/Bihar Foundation can nominate some persons as patron of the chapter.

### ***7. There can be some Sub-Committees under the Executive Committees as mentioned below:-***

1. **HRD Committee** – This committee will look into Education, Health, Child labour, Women Empowerment, General welfare and other related issues.
2. **Trade Commerce & Investment Committee** – This committee will look into the matter related to the trade and commerce as well as will try to promote investment in Bihar.
3. **Cultural & Media Committee** – The cultural and media committee will look into the matter related to events, propagation of works of chapter and Bihar Foundation in media.

### ***8. The Chapter will perform the following functions on a regular basis :-***

1. To increase the membership of the chapter regularly.
2. To celebrate/organize the birth/death anniversary of national figures/persons related to Bihar.
3. To organize seminar/exhibition/cultural programme/nukkad natak/film show/etc. (related to Bihar/Bihari Diaspora) from time to time.
4. To work as an 'INFORMATION CENTRE' related to Bihar.
5. To have public library related to Bihar.
6. To build up the image of Bihar as a brand.
7. To identify and approve any scheme/project for the welfare of local Bihari Diaspora and also for their brethren in Bihar and send the same for the final approval of Bihar Foundation.
8. To help in promoting Bihari Diaspora or products of the diaspora/Bihar based products.
9. To organize any other activities/functions as will be informed by Bihar Foundation time to time.
10. To organize health check-up camps, computer literacy program skill development training etc.
11. To organize training guidance, information for the benefit of the diaspora, stakeholders alone or with the help of Bihar Foundation.
12. To organize campaign with the help of its local members for the cause of Bihari Diaspora as needed from time to time.
13. To co-ordinate with local government on the various issues.
14. To establish Self Help Groups (SHG).
15. To collect donations and the funds on the behalf of Bihar Foundation.
16. To hold General Body and Executive Committee Meetings regularly.
17. To send regular reports to Bihar Foundation (with Photographs, if any).

**9. The chapter will adhere to the following rules and would be expected to follow the guidelines issued by the Foundation from time to time :-**

1. The Executive Committee will have tenure of one year to be elected by the General Body every year.

2. Members of the Executive Committee will be responsible for all the activities of the local chapter.
3. Executive Committee will meet at least once in three months.
4. Chairman will have the right to call a meeting of Executive Committee of Local Chapter members anytime.
5. Executive Committee Chairman/Members can be re-elected for the next year for a maximum of three years. He/she can be re-elected/nominated after the gap of one year.
6. Chairman will be elected by General Body members of the local chapter. Bihar Foundation will have the right to nominate the Chairman and other Executive Committee members in case of any dispute.
7. Chairman will preside over the Executive Committee meeting. In his absence, Vice-Chairman, and in absence of Vice-Chairman, Secretary and in the absence of all of them, the person decided by the other Executive Committee members present will preside over the meeting.
8. Chairman, in consultation with the other Executive Committee members, can take decision in urgent matter which is for the benefit of the Bihari Diaspora and in which immediate response is needed without the prior approval of Bihar Foundation.
9. Secretary will prepare report on meeting and activities/programs of Chapter & send it to Bihar Foundation on a quarterly basis in the template provided by the Foundation.
10. Treasurer will prepare a report of Income & Expenditure yearly and send the audited report to Bihar Foundation. He/she will also prepare/present the Budget for the next financial year in the annual meeting of the General Body and send it to Bihar Foundation.
11. Bihar Foundation can propose any Scheme/Project for welfare of Bihari Diaspora in the area of the chapter and Executive Committee will co-operate in implementing the same.
12. Local chapters can work in the area of others, either mutually, or if demanded by the Executive Committee of the other Local Chapter, under intimation to Bihar Foundation.

13. Bihar Foundation will have the right to dissolve the Executive Committee of Local Chapters, if it is found to carry out any activity which is repugnant to the objectives of the Foundation.
  14. In such a case, an interim Executive Committee may be installed by Bihar Foundation till the time the new Executive Committee is not formed.
  15. Bihar Foundation will have the right to close any chapter if it fails to live up to the avowed objectives of the Foundation.
  16. Jurisdiction/Area of Activity of the Chapters will be demarcated by the Bihar Foundation.
  17. The friendship charter can be amended by the Bihar Foundation from time to time, if required.
  18. In case of any dispute between two or more local chapters, Bihar Foundation will have the complete authority to resolve the dispute. All matters, related to court cases will be subject to the jurisdiction of Patna High Court.
- 10.** This Friendship Charter is made between the under signed being duly authorised representative of BIHAR FOUNDATION, PATNA, INDIA and \_\_\_\_\_ on \_\_\_\_\_

Chairman/President  
\_\_\_\_\_

Chief Executive Officer  
Bihar Foundation